

REPUBLIC OF KENYA



MINISTRY OF AGRICULTURE, LIVESTOCK, FISHERIES AND COOPERATIVES
OFFICE OF THE CABINET SECRETARY

Internal Memo

From : **Cabinet Secretary**
To : Principal Secretaries
Ref : MOA/ADM/1/26/3/ VOL. II/ (130)
Date : 19th August, 2021

VERY
URGENT

**RE: APPOINTMENT OF THE MINISTRY'S PERFORMANCE CONTRACT GATE
KEEPERS FOR 2021/2022 FINANCIAL YEAR**

The 18th Performance Contract Cycle commenced on 1st July, 2021. The Executive Office of the President therefore released guidelines on preparation of Performance Contracts for 2021/2022 Financial Year. In this regard, the Ministry has prepared Performance Contract which is for implementation within the 2021/2022 financial year.

To ensure smooth implementation and reporting on the performance contract targets achievement; I have made appointments of gatekeepers for the various targets as per the attached list. Ensure that all the identified officers are informed of their appointment and the targets for which they are required to address.

The gatekeepers will be held personally responsible for timely implementation and reporting on the respective targets.

HON. PETER MUNYA, EGH.,
CABINET SECRETARY
Encls.

Copy to: Chief Administrative Secretaries - for Information

**GATEKEEPERS FOR THE MINISTRY'S PERFORMANCE CONTRACT IMPLEMENTATION FOR
2021/22 FY**

PERFORMANCE CRITERIA CATEGORY	PERFORMANCE TARGET	LEAD GATEKEEPER	ASSISTED BY
A. Finance and Stewardship			
A1.	Absorption of Allocated Funds	Mr. Martin Wamwea - SDFA&BE	Mr. Tobias Osano - SDCD&AR Mr. Patrick Ngicuru - SDL Jane Musundi - SDC
A2.	Absorption of Externally Mobilized funds		
A3.	A-in-A		
A4.	Pending Bills		
B. Service Delivery			
B1.	Implementation of Citizen's Service Delivery Charter	Charity Chepkonga - SDC	Mr. Joseph Bullut - SDCD&AR Kennedy Nyambane - SDL Kassim Farrah - SDFA&BE
B2.	Business Process Re-engineering	Charity Chepkonga - SDC	Mr. Joseph Bullut - SDCD&AR Dennis Onkundi - SDL Kassim Farrah - SDFA&BE
B3.	Resolution of Public Complaints	Mr. Joseph Bullut - SDCD&AR	Linnet Ndanu - SDL Kassim Farrah - SDFA&BE Charity Chepkonga - SDC
C. Core Mandate – Priority Projects/Programmers (Big Four Initiatives, Vision 2030 Flagships Projects, Projects/Programmes aligned to SDGs and SPS)			

Pg. 1

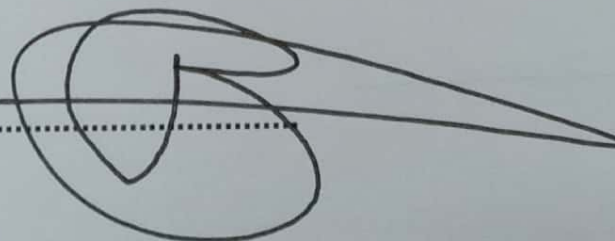
Signed:

.....
**Hon. Peter Munya, EGH
 Cabinet Secretary**

PERFORMANCE CRITERIA CATEGORY	PERFORMANCE TARGET	LEAD GATEKEEPER	ASSISTED BY
C1.0 Crop Development and Agricultural Research			
C1.1	National Value Chain Support Programme - (E-Subsidy)	Mr. Joseph Komu	Justin Njagi – SDCD&AR
C1.2	Agriculture Insurance and Risk Management - Crops Insurance	Mrs. Lucy Njenga	Kennedy Anahinga - SDCD&AR Eileen Bureza - SDCD&AR
C1.3	Increase Crop Production and Productivity		
C1.3.1	Reduction in maize yield losses	Mr. Collins Marangu	Teresia W. Karanja - SDCD&AR Francis Musavi - SDCD&AR
C1.3.2	Improved agricultural mechanization	Eng. Laban Kiplagat	Eng. David Njogu - SDCD&AR Eng. Simiyu Wangette - SDCD&AR
C1.3.3	Improved food generation diversity		
C1.3.3.1	Potato Production	Mr. Douglas Kangi	Dr. Teresia Kinyungu - (Potato)
C1.3.3.2	Maize Production	Mr. Douglas Kangi	Juma Mohamed - (Maize)
C1.3.3.3	Rice Production	Mr. Douglas Kangi	Dr. Mary Mutembei – (Rice)
C1.3.3.4	Assorted Seeds & Seedlings	Mr. Douglas Kangi	Joseph Mutinda (CRAMD) Joseph Musyoka (SCU)
C1.4	Improved Agricultural Research Coordination	Dr. Oscar Magenya	Francis Nyambariga - SDCD&AR Patrick Chege - SDCD&AR

Pg. 2
Signed:

.....
Hon. Peter Munya, EGH
Cabinet Secretary



PERFORMANCE CRITERIA CATEGORY	PERFORMANCE TARGET	LEAD GATEKEEPER	ASSISTED BY
C2.0 Livestock Development			
C2.1	Increased Livestock Production and productivity		
C2.1.1	Establishment of Feedlots	Mr. Stanley Humaiya	Paul Njagi Jeremiah Kithama
C2.1.2	Poultry Value Chain Enhanced	Mr. Evans Makokha	Josphat Simollo
C2.1.3	Pig Value Chain Promoted	Mary Kanyi	Alice Mbacho Michael Kibiego
C2.1.4	Livestock Diseases and Pest Control Supported	Ms. Rose Matua	Dr. David Mwangangi Dr. Romona Ndanyi
C2.1.5	Improved breeding stock	Dr. Paul Marigi	Dr. Leonida Osoro
C2.2	Enhanced Market Access for Livestock and Livestock Products		
C2.2.1	Livestock Export Zones in Bachuma/Lamu Established	Dr. Hesbon Awando	Dr. Chumba Kipkorir
C2.2.2	Improved Food Safety of Food of Animal Origin	Dr. Joyce Thaiya	Dr. Evans Muthuma
C3.0 Fisheries Development			
C3.1.	Coastal Fisheries and Blue Economy	Mr. Patrick Kiara	Mr. Rashid Imam

Pg. 3

Signed:

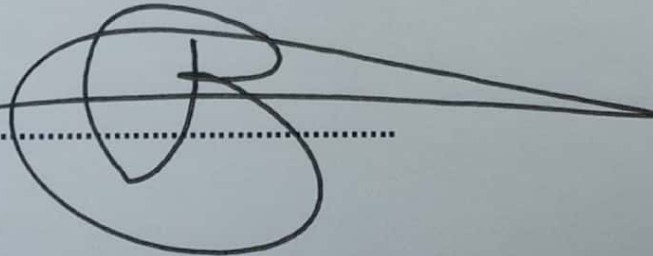
.....
Hon. Peter Munya, EGH
Cabinet Secretary

PERFORMANCE CRITERIA CATEGORY	PERFORMANCE TARGET	LEAD GATEKEEPER	ASSISTED BY
	Infrastructure Developed		
C3.2	Lake Victoria Fisheries and Blue Economy Infrastructure Developed	Mr. Rodrick Kundu	Mr. Samson Kidera Dr. Davis Makilla Mr. Charles Ogwang
C3.3	Capacity Building for Fisheries and Blue Economy	Ms Betty Nyandat	Mr. Rashid Imam Mr. Peter Kimwele
C3.4	Fisheries and Blue Economy Innovations, Investment and Entrepreneurship Strengthened	Mr. Patrick Kiara	Mr. Sammy Macharia Dr. Davies Makilla Mr. Michael Wambua Ms. Rebecca Muritu
C4.0 Co-operative Development			
C4.1	Coffee Industry revitalized through Coffee Cooperative	Pricsilla Maranga	Samuel Kuria Scolastica Ndivo
C4.2	Cooperative Cotton Ginneries modernized.	Francis Waweru	Kennedy Otachi Michael Kiptarus
C4.3	Governance and accountability within the Co-operative Movement enforced.	Aaron Omwenga	Javel Murira
C4.4	Implement phase Six of Co-operative Management Information System (CMIS).	John Kiria	Francis Wekesa
C5.0	Policies, Strategies, Plans, Bills and Regulations Developed/Reviewed	Dr. Chris Wanga - SDL	Mrs. Lucy Njenga - SDGD&AR Mr. Rodrick Kundu - SDFA&BE Didacus Ityeng' - - SDC
C5.1	Policies Developed/Reviewed		

Pg. 4

Signed:

.....
Hon. Peter Munya, EGH
Cabinet Secretary



PERFORMANCE CRITERIA CATEGORY	PERFORMANCE TARGET	LEAD GATEKEEPER	ASSISTED BY
C5.2	Bills Developed/Reviewed		
C5.3	Strategies/Plans Developed/Reviewed		
C5.4	Regulations Developed/Reviewed		
C6	Project Completion Rate	Jane Ndungu - SDCD&AR	James Tendwa -SDL Lucy Obungu - SDFA&BE John Musale - SDC
D	Implementation of Presidential Directives	Kassim Farrah - SDFA&BE	Douglas Kangi - SDCD&AR Charity Chepkonga - SDC
E	Access to Government Procurement Opportunities (AGPO)	Julius Obebo - SDCD&AR	Benignas Luyera - SDL Sammy Okonji - SDFA&BE Boniface Muli - SDC
F	Promotion of Local Content in Procurement	Julius Obebo - SDCD&AR	Benignas Luyera - SDL Sammy Okonji - SDFA&BE Boniface Muli - SDC
G	CROSS CUTTING INITIATIVES		
G1	Asset Management	Sammy Okonji - SDFA&BE	Mr. Joseph Bullut - SDCD&AR Jonam Kinama - SDL Boniface Muli - SDC
G2	Youth Internships/Industrial Attachment/Apprenticeships	Gitari Mugambi – SDL	Catherine Mwenda - SDCD&AR Benedict Maingi - SDFA&BE

Pg. 5

Signed:

.....
Hon. Peter Munya, EGH
Cabinet Secretary

PERFORMANCE CRITERIA CATEGORY	PERFORMANCE TARGET	LEAD GATEKEEPER	ASSISTED BY
			Ruth Bosire - SDC
G3	Competency Development	Catherine Mwenda - SDCD&AR	Gitari Mugambi - SDL Benedict Maingi - SDFA&BE Ruth Bosire - SDC
G4	Disability Mainstreaming	Benedict Maingi - SDFA&BE	Joseph Bullut - SDCD&AR Mohammed Abdi - SDL Ruth Bosire - SDC
G5	Gender Mainstreaming	Peter Mbugua - SDL	Beatrice Mwaura - SDCD&AR Benedict Maingi - SDFA&BE Charity Chepkonga - SDC
G6	Prevention of Alcohol and Substance Abuse	Charity Chepkonga - SDC	Harrison Kuira - SDCD&AR Peter Mbugua - SDL Kassim Farrah - SDFA&BE
G7	Prevention of HIV Infections	Ruth Bosire - SDC	Florence Mulati - SDCD&AR Edith Gichana - SDL Kassim Farrah - SDFA&BE
G8	Safety and Security Measures	Kassim Farrah - SDFA&BE	Mr. Joseph Bullut - SDCD&AR Josphat Mwangi - SDL Charity Chepkonga - SDC

Pg. 6

Signed:

.....
 Hon. Peter Munya, EGH
 Cabinet Secretary

PERFORMANCE CRITERIA CATEGORY	PERFORMANCE TARGET	LEAD GATEKEEPER	ASSISTED BY
G9	National Cohesion and Values	Mr. Joseph Bullut - SDCD&AR	Edith Gichana - SDL Kassim Farrah - SDFA&BE Charity Chepkonga - SDC
G10	Road Safety Mainstreaming	Jonam Kinama - SDL	Mr. Joseph Bullut – SDCD&AR Patrick Mwangi - SDF&BE Charity Chepkonga – SDC
G11	Corruption Prevention	Kassim Farrah – SDFA&BE	Mr. Joseph Bullut - SDCD&AR Munyembo Mwachala - SDL Charity Chepkonga – SDC

KEY:

SDCD&AR - State Department for Crop Development and Agricultural Research

SDL - State Department for Livestock

SDFA&BE – State Department for Fisheries, Aquaculture and the Blue Economy

SDC - State Department for Co-operatives

Ministerial Performance Contract Secretariat

Coordinator: Mr. John Musale – State Department for Co-operatives

Assisted by: 1. Mr. Samuel Gicheru – State Department for Crop Development and Agricultural Research
2. Mr. Moses Mburu – State Department for Livestock
3. Mr. Joseph Katumo – State Department for Fisheries, Aquaculture and the Blue Economy

Pg. 7

Signed:

.....
Hon. Peter Munya, EGH
Cabinet Secretary

